

**Trent Hills Public Library
Board Meeting:
May 27, 2019
6:30 pm**

Present:

Board: Jaya Aronnilakkara (Chair)
Keith Donnelly (Vice-Chair)
Cathy McDonald
Jennifer Marshall
Catherine Redden

Staff: Mary-Jo Mahoney, CEO, Trent Hills Public Library
Patrick Muldoon, Branch Supervisor Warkworth Branch Library
Jennifer Madden, Branch Supervisor Hastings Branch Library

The meeting was called to order by Chair Jaya Aronnilakkara at 6:25 pm at the Hastings Branch of the Trent Hills Public Library.

1. Additions to the Agenda: 1. Allocation of Reserve Funds under Treasurer's Report.

2. Approval of the Agenda:

29/19 Moved by Jennifer Marshall and seconded by Cathy McDonald that the agenda be accepted as amended. **CARRIED**

3. Disclosure of Pecuniary Interest & the Nature Thereof: None

4. Presentations: None

5. Health, Safety & Environmental Issues: None

6. Approval of the April 15/2019 Library Board Minutes:

30/19 Moved by Cathy Redden and seconded by Jennifer Marshall that the library board minutes from the April 15/2019 meeting be accepted as amended to rescind motion 25/19. **CARRIED**

7. Librarian's Report:

31/19 Moved by Keith Donnelly and seconded Jennifer Marshall that the Librarian's Report be accepted. **CARRIED**

8. Treasurer's Report:

Treasurer's Report will be available for the June 17 the meeting in Warkworth.

32/19 Moved by Jaya Aronnilakkara and seconded by Jennifer Marshall to accept the proposed allocation of reserve funds. **CARRIED**

33/19 Moved by Jennifer Marshall and seconded by Jaya Aronnilakkara that Mary-Jo Mahoney, CEO/Trent Hills Public Library be authorized to purchase the Sirsi- Dynix system, including

implementation fees, through the Ontario Library Consortium and that the Director of Finance/Treasurer be authorized to transfer funds in the amount of \$ 21,617.64 from the Library General Reserve to fund the acquisition. **CARRIED**

9. Correspondence: Acknowledgement of patron Jill Purcell's request and response letter will follow.

34/19 Moved by Jennifer Marshall and seconded by Jaya Aronnilakkara to initiate the LOVE YOUR LIBRARY campaign. **CARRIED**

10. New Business:

35/19 Moved by Cathy Redden and seconded by Keith Donnelley to review the listed policies at the June 17 meeting. **CARRIED**

BL-01 Statement of Authority, Powers and Duties

BL-02 Organization and Composition of the Board

BL-03 Officers Terms of Reference

BL-04 Meetings of the Board

10. Old Business:

36/19 Moved by Cathy Redden and seconded by Jennifer Marshall that the Trent Hills Public Library Board adjust the current pay rates of the Library Staff to reflect the pay equity adjustments resulting from the 2018 pay equity analysis and that these adjustments to current and former staff per legislation be retroactive to May 1/2018. **CARRIED**

37/19 Moved by Cathy McDonald and seconded by Jennifer Marshall to offer qualified part time employees who regularly work 15 or more hours on a weekly basis access to the cost shared benefits package provided by the Municipality effective May 1/2019. **CARRIED**

38/19 Moved by Keith Donnelly and seconded by Cathy Redden to invite CAO Lynn Phillips to speak to the board in regards to the grid movement of Library Staff. **CARRIED**

12. Next Meeting: Monday June 17, 2019 at the Warkworth Branch Library, at 6:30 pm.

13. Adjourned: Moved by Jaya Aronnilakkara that the meeting be adjourned at 8:50 pm.



Chair: Jaya Aronnilakkara



Secretary: Mary-Jo Mahoney



Meeting held: Thursday May 30/2019 3:30 pm

Board Members:
Present: Jaya Aronnilakkara (Chair)
Keith Donnelly (Vice-Chair)
Cathy McDonald
Jennifer Marshall

Staff:
Mary-Jo Mahoney CEO Trent Hills Public Library

Guests:
Lynn Phillips CAO Trent Hills Municipality
Kari Petherick Coordinator of Human Resources/Health
and Safety

After a brief discussion and explanation of the Trent Hills Municipal pay grid the Trent Hills Public Library Board motioned to adopt the Municipal pay grid.

39/19 Moved by Jennifer Marshall and seconded by Keith Donnelly that the Trent Hills Public Library adopt the Municipal pay grid based on tenure moving forward. **CARRIED**

Jaya Aronnilakkara

Chair: Jaya Aronnilakkara

Mary Jo Mahoney

Secretary: Mary-Jo Mahoney