



Library Board Virtual Meeting
Monday, September 13th 2021 at 6:30pm

Present:

Board:

Jennifer Marshall (Chair)
Keith Donnelly (Vice Chair)
Catherine Redden (Council)
Rosemary Kelleher-MacLennan (Council)
Dorlene Lin
Jen Lee

Staff:

Graeme Peters (Chief Librarian & CEO)

Regrets:

1) Welcome:

Jennifer Marshall welcomed everyone to the meeting.

2) Call to Order:

The September 13th Virtual Board Meeting was called to order by Jennifer Marshall at 6:31pm.

3) Approval of the Agenda:

Motion No. 2021/09/13-01

Moved by: Jen Lee

Seconded by: Dorlene Lin

To approve the Agenda. **CARRIED.**

4) Declaration of Conflicts of Interest:

None.

5) Approval of the Library Board minutes held June 21st 2021.

Motion No. 2021/09/13-02

Moved by: Rosemary Kelleher-MacLennan

Seconded by: Jen Lee

To accept the June 21st 2021 minutes. **CARRIED.**

6) Presentation:

None.



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7) Treasurer's Report:

a) THPL-FIN-2021-008 Financial Report September 13, 2021.

Motion No: 2021/09/13-03

Moved by: Dorlene Lin

Seconded by: Jen Lee

That Treasurer's Report THPL-FIN-2021-008 Financial Report September 13, 2021 be received for information. **CARRIED.**

Motion No: 2021/09/13-04

Moved by: Catherine Redden

Seconded by: Dorlene Lin

That an amount of \$1,688.20 be transferred from the General Reserve to offset the expenses incurred to date for the Mobile Book Display. **CARRIED.**

Motion No: 2021/09/13-05

Moved by: Jen Lee

Seconded by: Catherine Redden

That an amount of \$617.62 be transferred from the General Reserve to offset the expenses incurred to date for the Virtual Programming Equipment. **CARRIED.**

Motion No: 2021/09/13-06

Moved by: Dorlene Lin

Seconded by: Rosemary Kelleher-MacLennan

That the balance of the Literacy Reserve in the amount of \$622.62 be transferred to the General Reserve. **CARRIED.**

8) Librarian's Report:

a) THPL-CEO-2021-006 Librarian's Report June, July, and August 2021.

Motion No: 2021/09/13-07

Moved by: Jen Lee

Seconded by: Rosemary Kelleher-MacLennan

That \$3760.64 be transferred from the General Reserve to purchase two Philips Heartstart Onsite Defibrillators for the Campbellford and Warkworth branches. **CARRIED.**

Motion No: 2021/09/13-08

Moved by: Dorlene Lin

Seconded by: Catherine Redden

To receive the THPL-CEO-2021-006 Librarian's Report June, July, and August 2021 for information. **CARRIED.**



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- b) **THPL-BAI-2021-001 re: Bailey McDonald Literacy Fund Update for the period January 1 to August 31, 2021.**

Motion No: 2021/09/13-09

Moved by: Rosemary Kelleher-MacLennan

Seconded by: Jen Lee

To receive the THPL-BAI-2021-001 re: Bailey McDonald Literacy Fund Update for the period January 1 to August 31, 2021 for information. **CARRIED.**

9) Old Business:

a) IT Service

Municipal IT will take over Library IT services on October 4th. An updated MOU with the new date will be signed by the CEO.

b) Review of Virtual Meeting Protocol

The Board Chair reviewed the Virtual Meeting Protocol and spoke of the importance of respecting the Board hierarchy when communicating important information.

10) New Business:

a) Resignation of Board Member Cathy McDonald

The Board will send a letter and coffee mug thanking Cathy McDonald for her service.

Motion No: 2021/09/13-10

Moved by: Catherine Redden

Seconded by: Jen Lee

Notwithstanding By-law No. 2020-067 that references Council's decision in Motion No. THC-200804-25 to increase the Library Board's membership to 7 for the balance of the 2018-2022 term of Council, the Board will carry out the rest of its term with its current complement of 6 members. **CARRIED.**

11) Closed Session:

Motion No: 2021/09/13-11

Moved by: Rosemary Kelleher-MacLennan

Seconded by: Dorlene Lin

Be it resolved that we go into Closed Session at 7:31pm to discuss personnel matters regarding identifiable individuals. **CARRIED.**

Motion No: 2021/09/13-12

Moved by: Catherine Redden

Seconded by: Rosemary Kelleher-MacLennan

That we rise at 7:37pm and report on Closed Session items. **CARRIED.**

Motion No: 2021/09/13-13

Moved by: Jen Lee

Seconded by: Dorlene Lin



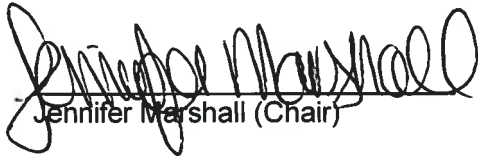
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That Graeme Peters, Chief Librarian and CEO be authorized to carry out the directions agreed upon during Closed Session. **CARRIED.**

12) Next Meetings:

- a) The next Governance Committee Meeting is September 27th 2021.
- b) The next Library Board Meeting is October 18th 2021

13) Adjournment: Chair Jennifer Marshall adjourned the meeting at 7:40pm



Jennifer Marshall (Chair)



Graeme Peters
Chief Librarian & CEO