



Library Board Virtual Meeting
Monday, October 18th 2021 at 6:30pm

Present:

Board:

Jennifer Marshall (Chair)
Keith Donnelly (Vice Chair)
Catherine Redden (Council)
Rosemary Kelleher-MacLennan (Council)
Dorlene Lin
Jen Lee

Staff:

Graeme Peters (Chief Librarian & CEO)

Regrets:

1) Welcome:

Keith Donnelly welcomed everyone to the meeting.

2) Call to Order:

The October 18th Virtual Board Meeting was called to order by Keith Donnelly at 6:32 pm.

3) Approval of the Agenda:

Motion No. 2021/10/18-01

Moved by: Catherine Redden
Seconded by: Dorlene Lin
To approve the Agenda. **CARRIED.**

4) Declaration of Conflicts of Interest:

None.

5) a) Approval of the Library Board minutes held September 13th 2021.

Motion No. 2021/10/18-02

Moved by: Rosemary Kelleher-MacLennan
Seconded by: Jen Lee
To accept the September 13th 2021 minutes. **CARRIED.**

b) Approval of the Library Board Closed Session minutes held September 13th 2021.

Motion No. 2021/10/18-03

Moved by: Catherine Redden
Seconded by: Jen Lee
To accept the September 13th 2021 Closed Session minutes. **CARRIED.**



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6) Presentation:

None.

7) Treasurer's Report:

a) THPL-FIN-2021-009 Financial Report October 18, 2021.

Motion No: 2021/10/18-04

Moved by: Dorlene Lin

Seconded by: Rosemary Kelleher-MacLennan

That Treasurer's Report THPL-FIN-2021-009 Financial Report October 18, 2021 be received for information. **CARRIED.**

b) THPL-FIN-2021-010 2022 Draft Library Budget.

Motion No: 2021/10/18-05

Moved by: Dorlene Lin

Seconded by: Rosemary Kelleher-MacLennan

That Treasurer's Report THPL-FIN-2021-010 2022 Draft Library Budget be received for information and that \$25,000.00 be transferred from the General Reserve to partially offset the increase in the 2022 Draft Budget relative to 2021. **CARRIED.**

8) Librarian's Report:

a) THPL-CEO-2021-007 Librarian's Report September 2021.

Motion No: 2021/10/18-06

Moved by: Jen Lee

Seconded by: Dorlene Lin

To receive the THPL-CEO-2021-007 Librarian's Report September 2021 for information. **CARRIED.**

9) Old Business:

a) Governance Committee Meeting Update/Meeting Minutes

Motion No. 2021/10/18-07

Moved by: Catherine Redden

Seconded by: Jennifer Marshall

To accept the September 27th 2021 Governance Committee Meeting minutes. **CARRIED.**

b) HR-04: Vacation, Public Holidays and Leaves of Absence



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c) OP-01: Collection Development

Motion No. 2021/10/18-08

Moved by: Jennifer Marshall

Seconded by: Rosemary Kelleher-MacLennan

To approve the updated OP-01: Collection Development policy. **CARRIED.**

d) OP-24: Diversity and Inclusion

Motion No. 2021/10/18-09

Moved by: Jen Lee

Seconded by: Jennifer Marshall

To approve the OP-24: Diversity and Inclusion policy. **CARRIED.**

e) Cathy McDonald Letter

f) Christmas Closure

Motion No: 2021/10/18-10

Moved by: Jennifer Marshall

Seconded by: Dorlene Lin

That Trent Hills Public Library will be closed from December 24, 2021 to January 2, 2022 inclusive. **CARRIED.**

10) New Business:

a) COVID-19 Immunization Policy

Motion No: 2021/10/18-11

Moved by: Dorlene Lin

Seconded by: Catherine Redden

To approve the HR-12: Coronavirus (COVID-19) Immunization policy. **CARRIED:**

Motion passed with Board members Donnelly, Kelleher-MacLennan, Lee, Lin, and Redden voting in favour, and Board Chair Marshall voting against.

b) Custodian Contract

c) Carpeting at the Warkworth Branch

11) Closed Session:

12) Next Meetings:

a) The next Library Board Meeting is November 15th 2021.

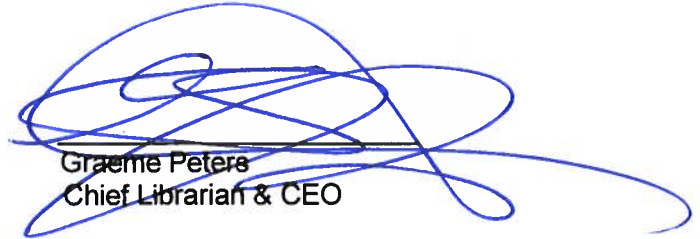
13) Adjournment: Vice Chair Keith Donnelly adjourned the meeting at 8:23pm.



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A handwritten signature in blue ink, appearing to read "Jennifer Marshall", written over a horizontal line.

Jennifer Marshall (Chair)

A complex, scribbled handwritten signature in blue ink, written over a horizontal line.

Graeme Peters
Chief Librarian & CEO