



Library Board Virtual Meeting
Monday, November 15th 2021 at 6:30pm

Present:

Board:

Jennifer Marshall (Chair)
Keith Donnelly (Vice Chair)
Catherine Redden (Council)
Rosemary Kelleher-MacLennan (Council)
Dorlene Lin
Jen Lee

Staff:

Graeme Peters (Chief Librarian & CEO)

Regrets:

1) Welcome:

Jennifer Marshall welcomed everyone to the meeting.

2) Call to Order:

The November 15th Virtual Board Meeting was called to order by Jennifer Marshall at 6:31pm.

3) Approval of the Agenda:

Motion No. 2021/11/15-01

Moved by: Rosemary Kelleher-MacLennan

Seconded by: Catherine Redden

To approve the Agenda. **CARRIED.**

4) Declaration of Conflicts of Interest:

None.

5) a) Approval of the Library Board minutes held October 18th 2021.

Motion No. 2021/11/15-02

Moved by: Dorlene Lin

Seconded by: Jen Lee

To accept the October 18th 2021 minutes. **CARRIED.**

6) Presentation:

None.

7) Treasurer's Report:

a) THPL-FIN-2021-011 2022 Library Budget Approval.



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Motion No: 2021/11/15-03

Moved by: Jen Lee

Seconded by: Dorlene Lin

That Staff Report THPL-FIN-2021-011 re 2022 Library Budget Approval be received for information. That the 2022 Library Budget in the amount of \$ 642,829 be approved. That the 2022 Library Budget including a municipal grant amount of \$ 562,897 be submitted to Council for approval. **CARRIED.**

b) THPL-FIN-2021-012 Financial Report November 15, 2021.

Motion No: 2021/11/15-04

Moved by: Catherine Redden

Seconded by: Keith Donnelly

That Treasurer's Report THPL-FIN-2021-012 be received for information. **CARRIED.**

8) Librarian's Report:

a) THPL-CEO-2021-008 Librarian's Report October 2021.

Motion No: 2021/11/15-05

Moved by: Jen Lee

Seconded by: Dorlene Lin

To receive the THPL-CEO-2021-008 Librarian's Report October 2021 for information. **CARRIED.**

b) THPL-CEO-2021-009 Librarian's Report on Eliminating Overdue Fines 2021

Motion No: 2021/11/15-06

Moved by: Jen Lee

Seconded by: Keith Donnelly

To permanently eliminate late fines on borrowed materials returned after their due date and to clear all existing fines on patron accounts. **CARRIED.**

9) Old Business:

a) Custodian Contract

Motion No: 2021/11/15-07

Moved by: Dorlene Lin

Seconded by: Rosemary Kelleher-MacLennan

To transition the Library custodian from a contract to a permanent position. **CARRIED.**

b) HR-04: Vacation, Public Holidays and Leaves of Absence



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10) New Business:

- a) Library Furniture

- b) 2022 Board Meeting Schedule

Motion No: 2021/11/15-08

Moved by: Dorlene Lin

Seconded by: Catherine Redden

To approve the 2022 Board Meeting schedule. **CARRIED.**

11) Closed Session:

12) Next Meetings:

- a) The next Library Board Meeting is January 17th 2022.

13) Adjournment: Chair Jennifer Marshall adjourned the meeting at 7:28 pm



Jennifer Marshall (Chair)



Graeme Peters
Chief Librarian & CEO

