



Library Board Meeting
Monday, October 17th 2022 at 6:30pm

Present:

Board:

Jennifer Marshall (Chair)
Keith Donnelly (Vice Chair)
Catherine Redden (Council)
Rosemary Kelleher-MacLennan (Council)
Jen Lee

Staff:

Graeme Peters (Chief Librarian & CEO)

Regrets:

Dorlene Lin

1) Welcome:

Jennifer Marshall welcomed everyone to the meeting.

2) Call to Order:

The October 17th Board Meeting was called to order by Jennifer Marshall at 6:31pm.

3) Approval of the Agenda:

Motion No. 2022/10/17-01

Moved by: Jen Lee

Seconded by: Catherine Redden

To approve the Agenda. **CARRIED.**

4) Declaration of Conflicts of Interest:

None.

5) a) Approval of the Library Board minutes held September 19th, 2022.

Motion No. 2022/10/17-02

Moved by: Jen Lee

Seconded by: Keith Donnelly

To accept the September 19th 2022 minutes. **CARRIED.**

6) Presentation:

None.



Library Board Meeting
Monday, October 17th 2022 at 6:30pm

7) Closed Session: New Library Assistant Position

Motion No. 2022/10/17-03

Moved by: Catherine Redden

Seconded by: Jen Lee

Be it resolved that we go into Closed Session at 6:33pm to discuss personnel matters regarding identifiable individuals. **CARRIED.**

Motion No: 2022/10/17-04

Moved by: Catherine Redden

Seconded by: Rosemary Kelleher-MacLennan

That we rise at 6:47pm and report on Closed Session items. **CARRIED.**

Motion No: 2022/10/17-05

Moved by: Rosemary Kelleher-MacLennan

Seconded by: Keith Donnelly

That Graeme Peters, Chief Librarian and CEO, be authorized to carry out the directions agreed upon during Closed Session. **CARRIED.**

8) Treasurer's Report:

a) THPL-FIN-2022-008 Budget Variance Report October 17th, 2022.

Motion No: 2022/10/17-06

Moved by: Jen Lee

Seconded by: Keith Donnelly

That Treasurer's Report THPL-FIN-2022-008 be received for information. **CARRIED.**

b) THPL-FIN-2022-009 2023 Draft Library Board Budget

Motion No: 2022/10/17-07

Moved by: Catherine Redden

Seconded by: Rosemary Kelleher-MacLennan

To receive Treasurer's Report THPL-FIN-2022-009 2023 Draft Library Board Budget as amended. **CARRIED.**

9) Librarian's Report:

a) THPL-CEO-2022-009 Librarian's Report September 2022.

Motion No: 2022/10/17-08

Moved by: Jen Lee

Seconded by: Catherine Redden

To receive the THPL-CEO-2022-009 Librarian's Report September 2022 for information. **CARRIED.**



Library Board Meeting
Monday, October 17th 2022 at 6:30pm

10) Old Business:

- a) **Board Skills Matrix**
- b) **Board Legacy Document**
- c) **CEO Evaluation Form update**
- d) **Accreditation Celebration**
- e) **Memorandum of Understanding**

Motion No: 2022/10/17-09

Moved by: Jen Lee

Seconded by: Rosemary Kelleher-MacLennan

To approve the Memorandum of Understanding between the Corporation of the Municipality of Trent Hills and the Trent Hills Public Library Board as amended.

CARRIED.


11) New Business:

- a) **Policies for Review**
 - i. **OP-25 Friends of the Library**
- b) **STEM Fair**


12) Next Meetings:

- a) The next Library Board Meeting is November 21st 2022.

13) Adjournment: Chair Jennifer Marshall adjourned the meeting at 8:31pm.



Jennifer Marshall (Chair)



Graeme Peters
Chief Librarian & CEO

