



Library Board Meeting
Monday, September 16th 2024 at 6:30pm

Present:

Board:

Aleena Halliwushka (Chair)
Rick English (Council)
Rob Pope (Council)
Dorlene Lin
Skye Morrison
Debra Parks

Staff:

Graeme Peters (Chief Librarian & CEO)

Regrets:

Margaret Graham (Vice Chair)
Valerie Nesbitt (Director of Finance/Treasurer)

1) Welcome:

Aleena Halliwushka welcomed everyone to the meeting.

2) Call to Order and Respect & Acknowledgement Declaration:

The September 16th Board Meeting was called to order by Aleena Halliwushka at 6:32pm.

As our meeting starts, we would like to formally recognize the traditional keepers of this land, specifically our neighbours of the Alderville First Nation, with a formal territorial acknowledgement.

Welcome to the Gunshot Treaty Lands of 1788. It is on these lands and on the shores of the big lake, the Mississauga Anishinabeg (A-NISH-IN-NAW-BEK) met with the Crown to facilitate the opening of these lands for settlement. Let us be reminded of the responsibility we all have in making sure that we respect these lands and waters that give us life and sustain our livelihoods.

3) Approval of the Agenda:

Motion No. 2024/09/16-01

Moved by: Skye Morrison

Seconded by: Debra Parks

To approve the Agenda as amended. **CARRIED.**

4) Declaration of Conflicts of Interest:

None.

5) Approval of the Library Board minutes held June 17th, 2024.



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Motion No. 2024/09/16-02

Moved by: Debra Parks

Seconded by: Skye Morrison

To accept the June 17th 2024 minutes. **CARRIED.**

6) Presentation:

None.

7) Treasurer's Report:

a) THPL-FIN-2024-007 Budget Variance Report to September 16, 2024

Motion No. 2024/09/16-03

Moved by: Dorlene Lin

Seconded by: Debra Parks

That Staff Report THPL-FIN-2024-007 re Budget Variance Report to September 16, 2024 be received for information. **CARRIED.**

b) THPL-FIN-2024-008 2025 Draft Library Board Budget

8) Librarian's Report:

a) THPL-CEO-2024-007 Librarian's Report June, July & August 2024

Motion No: 2024/09/16-04

Moved by: Skye Morrison

Seconded by: Dorlene Lin

To receive the THPL-CEO-2024-007 Librarian's Report June, July & August 2024 for information. **CARRIED.**

b) THPL-BAI-2024-002 re Bailey McDonald Fund Update

Motion No: 2024/09/16-05

Moved by: Rick English

Seconded by: Debra Parks

That Staff Report THPL-BAI-2024-002 re: 2024 Bailey McDonald Literacy Fund Update for the period January 1st – August 31st 2024 be received for information. **CARRIED.**

9) Old Business:

10) New Business:

a) Interruption of Water Services – Wednesday, September 18th

b) Updated Memorandum of Understanding Between the Corporation of the Municipality of Trent Hills and the Trent Hills Public Library Board

Motion No: 2024/09/16-06



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Moved by: Skye Morrison
Seconded by: Debra Parks
To approve the updated Memorandum of Understanding between the Corporation of the Municipality of Trent Hills and the Trent Hills Public Library Board. **CARRIED.**

c) Review of Policies:

i. OP-13 General Facility Use – Meeting and Study Rooms

Motion No. 2024/09/16-07

Moved by: Debra Parks

Seconded by: Dorlene Lin

To approve OP-13 General Facility Use – Meeting and Study Rooms as amended.
CARRIED.

ii. OP-18 Accessibility in the Library (AODA)

Motion No. 2024/09/16-08

Moved by: Rick English

Seconded by: Debra Parks

To approve OP-18 Accessibility in the Library (AODA). **CARRIED.**

iii. OP-22 Purchasing/Procurement of Goods and Services

Motion No. 2024/09/16-09

Moved by: Dorlene Lin

Seconded by: Rob Pope

To approve OP-22 Purchasing/Procurement of Goods and Services as amended.
CARRIED.

iv. OP-23 Operational Continuity Plan (including Emergency Operations)

Motion No. 2024/09/16-10

Moved by: Skye Morrison

Seconded by: Debra Parks

To approve OP-23 Operational Continuity Plan (including Emergency Operations) as amended. **CARRIED.**

12) Next Meetings:

- a) The next Library Board Meeting is October 21st, 2024.

13) Adjournment: Chair Aleena Halliwushka adjourned the meeting at 7:31pm.



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Aleena Halliwushka (Chair)



Graeme Peters
Chief Librarian & CEO