



Library Board Meeting
Thursday, January 16th 2025 at 6:30pm

Present:

Board:

Aleena Halliwushka (Chair)
Margaret Graham (Vice Chair)
Rick English (Council)
Rob Pope (Council)
Dorlene Lin
Skye Morrison
Debra Parks

Staff:

Graeme Peters (Chief Librarian & CEO)

Regrets:

Christina Beaushaw (Director of Finance/Treasurer)

1) Welcome:

Aleena Halliwushka welcomed everyone to the meeting.

2) Call to Order and Respect & Acknowledgement Declaration:

The January 16th Board Meeting was called to order by Aleena Halliwushka at 6:31pm.

As our meeting starts, we would like to formally recognize the traditional keepers of this land, specifically our neighbours of the Alderville First Nation, with a formal territorial acknowledgement.

Welcome to the Gunshot Treaty Lands of 1788. It is on these lands and on the shores of the big lake, the Mississauga Anishinabeg (A-NISH-IN-NAW-BEK) met with the Crown to facilitate the opening of these lands for settlement. Let us be reminded of the responsibility we all have in making sure that we respect these lands and waters that give us life and sustain our livelihoods.

3) Approval of the Agenda:

Motion No. 2025/01/16-01

Moved by: Margaret Graham

Seconded by: Skye Morrison

To approve the Agenda. **CARRIED.**

4) Declaration of Conflicts of Interest:

None.

5) Approval of the Library Board minutes held November 18th, 2024.



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Motion No. 2025/01/16-02

Moved by: Debra Parks

Seconded by: Dorlene Lin

To accept the November 18th 2024 minutes. **CARRIED.**

6) Presentation:

None.

7) Treasurer's Report:

a) THPL-FIN-2025-001 Budget Variance Report Dec. 31, 2024

Motion No. 2025/01/16-03

Moved by: Margaret Graham

Seconded by: Debra Parks

That THPL-FIN-2025-001 Budget Variance Report to Dec. 31, 2024 be received for information. **CARRIED.**

8) Librarian's Report:

a) THPL-CEO-2025-001 Librarian's Report November & December 2024

Motion No: 2025/01/16-04

Moved by: Skye Morrison

Seconded by: Margaret Graham

To receive the THPL-CEO-2025-001 Librarian's Report November & December 2024 for information. **CARRIED.**

9) Old Business:

10) New Business:

a) Hastings 'Community Board' Digital Sign

Motion No: 2025/01/16-05

Moved by: Skye Morrison

Seconded by: Rob Pope

That \$33,667.75 be transferred from Library Reserves to cover the cost of the Hastings Library Digital Sign and related expenses (noting that \$20,000 will be reimbursed by the Hastings Friends of the Library). **CARRIED.**

b) Review of Policies:

i. HR-02 Staff Selection and Job Descriptions

Motion No. 2025/01/16-06

Moved by: Rob Pope

Seconded by: Debra Parks



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To approve HR-02 Staff Selection and Job Descriptions as amended. **CARRIED.**

ii. HR-04 Vacation, Public Holidays and Leaves of Absence

Motion No. 2025/01/16-07

Moved by: Dorlene Lin

Seconded by: Skye Morrison

To approve HR-04 Vacation, Public Holidays and Leaves of Absence as amended. **CARRIED.**

iii. HR-06 Professional Development, Performance and Discipline

Motion No. 2024/01/16-08

Moved by: Rick English

Seconded by: Dorlene Lin

To approve HR-06 Professional Development, Performance and Discipline. **CARRIED.**

iv. OP-14 Safety, Security and Emergencies

Motion No. 2024/01/16-09

Moved by: Debra Parks

Seconded by: Rob Pope

To approve OP-14 Safety, Security and Emergencies as amended. **CARRIED.**

12) Next Meetings:

- a) The next Library Board Meeting is March 20th, 2025.

13) Adjournment: Chair Aleena Halliwushka adjourned the meeting at 7:18pm.

Aleena Halliwushka (Chair)

Graeme Peters
Chief Librarian & CEO